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**MINUTES OF THE MEETING OF THE
“YOUTH” SUBCOMMISSION IN
IMPLEMENTATION OF THE AGREEMENT ON COOPERATION
BETWEEN FLANDERS AND LITHUANIA**

Brussels, from 16 February to 18 February 2009

Commission in implementation of the Agreement on (Flemish Community) and Lithuania was held in Brussels from 16 February to 18 February 2009 under the chairmanship of Ms. Lieve Caluwaerts and Mr. Juras Pozela.

The composition of both delegations is enclosed with this document.

In implementation of the Agreement on cooperation between Flanders and the Republic of Lithuania the representatives of the Agency Socio – Cultural work for Youth and Adults – Division Youth and representatives of the Department of Youth Affairs under the Ministry of Social Security and Labour, agreed on the following:

1. GENERAL EVALUATION

Evaluation of the implemented projects:

The meeting concludes that all of the activities in the program 2006-2008 were carried out under the terms of the Joint Standing Committee/Subcommission. The implemented activities were evaluated positively by the participants and the organisers.

The Flemish Community and Lithuania still intend to cooperate intensively in the youth policy field and to do that in the multilateral way – Baltic States and Flemish Community.

2. 2009 – 2011 WORK PROGRAM

2.1. Goals

This 2009-2011 work program is part of an ongoing process aiming at establishing positive and sustainable effects on youth(work)policy making in Baltic States and Flanders.

The cooperation is based on following goals:

- To develop, in each country, youth policy in accordance with the European discussions and developments;
- To implement and develop youth policy through multilateral cooperation in European, national, regional and local level;
- To stimulate local partnership;
- To empower and upgrade the quality of the key actors in the youth field;

2.2. General agreements for the implementation, execution and follow-up.

- There is a common need to share good practises and if decided, to invite other countries.
- There is a common responsibility for the implementation of the work program;
- The existing knowledge on the programs of the EU and the Council of Europe will be used and completed;
- Highly competent facilitators / trainers should be appointed for the agreed activities;
- English is used as a working language;
- The partners aim for a qualitative composition of the delegations;
- Delegation members should participate during the whole program of the activity;

the visibility and transparency to the agreed activities and
Council of Europe;
for each agreed activity.

- The initiative for each agreed activity must be taken by the hosting country.
- The program and the data for the agreed activity must be submitted to the other partners at the latest four (4) weeks in advance.

3. FINANCIAL STIPULATIONS FOR THE FLEMISH COMMUNITY

3.1. Sending

- 100% of the travel expenses to the first destination in the hosting country
- civil liability insurance (within the framework of Belgian legislation) travel insurance
- for repatriation insurance for diseases and accidents the EC-regulation is applicable
- for civil servants the labour insurance is valid 24 hours/day

3.2. Hosting:

- hotel and accommodation expenses
- program and organisational costs, including trainers / facilitators
- transport costs inside the hosting country
- necessary insurance

4. FINANCIAL STIPULATIONS FOR LITHUANIA

4.1. Sending:

- 100% of the travel expenses to the first destination in the hosting country
- necessary insurance

4.2. Hosting:

- hotel and accommodation expenses
- program and organisational costs, including trainers / facilitators
- transport costs inside the hosting country

5. FINAL PROVISIONS

- a. The 2009-2011 work program is enclosed to this document.
- b. The Minutes of the meeting of the youth subcommission shall be sent to the institution responsible for Foreign Affairs.
- c. The next meeting of the "Youth" Subcommission, including the evaluation and follow up of the work program 2009-2011 shall take place in Latvia in November 2011



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in two copies, in English.

Agency of Socio-Cultural Work for Youth and Adults
Division Youth

For the Department of Youth Affairs under the Ministry of Social Security and Labour of Lithuania

Jan VANHEE

Juras POZELA



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COMPOSITION OF THE DELEGATIONS

For the Flemish Community

Lieve CALUWAERTS

Assistant to the Director
Agency Socio-Cultural Work
for Youth and Adults –
Division Youth

Jan VANHEE

Assistant to the Director
Agency Socio-Cultural Work
for Youth and Adults
Division Youth

David WEMEL

Project Officer for
international youth policy
JINT

For Lithuania

Juras POZELA

Director
the Department of Youth Affairs under
the Ministry of Social Security and
Labour

Laura BACINSKIENE

Head of Division
the Department of Youth Affairs under
the Ministry of Social Security and
Labour

Sandra JANCAUSKAITE

Senior specialist
the Department of Youth Affairs under
the Ministry of Social Security and
Labour

Activity 1

A. Theme

Improving access to youth work for young people in situations of social exclusion and poverty

B. Key-questions

- How can we identify who and where the young people in situations of social exclusion and poverty are?
- Why is it important that we reach them?
- How can we reach them?
- Why don't they participate in?
- How can we increase their motivation and participation in existing youth work structures and activities?
- What are methods to motivate and stimulate (young) people, youth workers, ngo's and others working directly with young people to reach them?
- Are the methods proposed in the T-KIT on social inclusion (still) relevant?

C. Type of activity

Active study visit on the spot, combined with seminar methods and exchange of best practices. Two facilitators with international training background needed

D. Outcome

Toolbox with models and methods on improving access to youth work

E. Participants

Up to 5 participants from each country including both governmental and NGO (e.g. social worker, community worker, youth worker, policy maker)

Participants should know the content of the T-KIT on social inclusion.

F. Duration

7 days: arrival day, 5 working days (3 days for study visits and 2 days for reflection and elaborating the toolbox), leaving day

- Timing: October/November 2009
- There will be organised a prep-meeting in Flanders with representatives of the 4 partners and facilitators / trainers in July or September 2009

H. Authorised bodies

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Identifying youth work and youth work quality

B. Key-questions

- What are the (social) goals and characteristics of youth work (definition of the youth partnership as a starting point), link with history of youth and youth policy in Europe?
- What are legal aspects and structures, programs and supporting mechanisms in the different countries?
- What are indicators to measure the quality of youth work?
- What are systems to guarantee the quality: training, standards, youth worker portfolio, European programs (EYF, YIA, ESF, ERDF) ?

C. Type of activity

Seminar

2 facilitators with international training background needed

D. Outcomes

- Common understanding on quality of youth work
- Recommendations for each country
- Set of good practices

E. Participants

Up to 5 persons from each country, including both governmental and NGO (depending on the needs of each country) and both planning and implementation level (with a broader view of youth work)

Participants have to collect all relevant information on the key questions on beforehand.

F. Duration

6 days: arrival day, 4 working days, leaving day

G. Hosting Country and timing

- Hosting Country: Latvia
- Timing: April 2010
- There will be organised a prep-meeting in Estonia with representatives of the 4 partners and facilitators / trainers in January/February 2010

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A. Theme

Developing cross sectoral youth policy on local level

B. Key-questions

- Who are the main actors involved?
- What are structures and methods?
- What are models for cross sectoral cooperation?
- How to reach cooperation between the different actors?
- What is the role of the local youth coordinator in this?
- What are obstacles and difficulties in developing cross sectoral youth policy?

C. Type of activity

Combination study-visit/seminar. Two facilitators with international training background needed.

D. Outcomes

- General recommendations and practical suggestions
- Action plan for participating municipalities
- Exchange of (good) practices

E. Participants

- Up to 5 persons from each country
- All participants are from the same municipality (already working in a cross-sectoral way), from different sectors related with youth
- kind of average municipality of your country which could be example for other municipalities
- Partners guarantee that at least two participants are fluent in English and willing to help the others to participate actively.

F. Duration

5 days: arrival day, 3 working days, leaving day

G. Hosting Country and timing

- Hosting Country: Lithuania
- Timing: February/March 2011
- There will be organised a prep-meeting with representatives of the 4 partners and facilitators / trainers in Lithuania in the second half of 2010



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A. Theme

Exchange of experience in running youth centers at local level

B. Key-questions

- What are methods which are used in youth centers?
- How to use cross-sectoral communication with other actors in the youth work field?
- What are requirements for workers in the youth centers?
- What are training systems for them?

C. Type of activity

Study visit

D Outcomes

- Raising competences of participants
- Exchange of good practices

E. Participants

Up to 6 participants for each study visit

F. Duration

6 days: arrival day/leaving day, 5 working days

G. Hosting and timing

In Flanders: 2009-2010-2011

In Lithuania: 2011

H. Authorised bodies

In Flanders

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Both parties agree on sending and hosting youth workers for the participation in the selected international events.

Authorised bodies

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